

MINUTES OF THE PHILIPSTOWN DEPOT THEATRE BOARD MEETING
September 18, 2021

Present: Claudio Marzollo, Chris Nowak, Sheila Rauch, Charlie Dupree, Byron Stinson, Jack Goldstein, Jim Semmelman, Kathy Plummer, Peter Weed

Not Present: Steve Ives, Gerry Singer, Terry Turner, Caitlin Chadwick

Also Present: Amy Dul, Executive Director, Nancy Swann, Artistic Director

This was a Zoom Meeting.

The meeting was called to order by Board Vice-President, Jack Goldstein, at 9:30 AM.

A motion to amend the previously adopted minutes of June 26, 2021 to add: "Amy Dul recommended that Theresa Olsen be put on the bank accounts to be able to pay bills. Byron Stinson concurred. The matter was deferred to the Finance Committee. Gerry Singer said that we should review the authorizations on all accounts and file them with the secretary as part of our internal controls. This is relevant to our Directors and Officers Liability Insurance." was made, seconded, and approved by the board.

Amy Dul reported on the preparations for the annual benefit scheduled for tomorrow, Sunday, Sept. 19, 2021 at 4:00 PM. Good weather is expected. Tents have been borrowed from Philipstown Recreation Department. The food and the bar will be out of the sun. Dolly's Restaurant is catering with very nice food and a specialty drink served in a take home 25th anniversary cup. The reception area will be set up by the underpass entrance. The other end of the plaza will be the bar, enabling good traffic flow. Anna Stevens has dressed seven manikins with placards showing details of the show each costume represents. Flower arrangements on all tables will be put together tomorrow morning. The gross sales and gifts is the largest amount ever raised for a Philipstown Depot Theatre benefit. Gifts include a case of wine from Lee Robin Gephart and hard cider produced by Carol Marquand's daughter and her husband. Founding members, Claudio and Jean Marzollo, Carolyn Copeland, Sheila Rauch, Chris Nowak and Jackie Grant, Bob Bickford, Bob Rhodes, Patricia Adams, Irene Ogarden and John Pielmier will be recognized. Sandy Galef, NY State representative for our district, sent a citation to be read. M&T Bank responded to a grant proposal with a \$1,000 check. Four of the eight interns present will work as wait staff. Every person in attendance must show proof of vaccination. A reminder for this will be sent out this evening. The reminder will also include using the Metro North parking lot.

Nancy Swann reported on the work underway in the concession area of the theatre building. She expressed her admiration for the talent, energy, and leadership of Caitlin Chadwick in this important project. Caitlin pulled people in and organized many people for the various jobs. Jack Goldstein asked what will remain to work on in the Concession area. Nancy Swann reported on a small place on the floor, a lamp repair or replacement, a bench repair, addition of some tract over the entrance to hang curtains. Claudio offered a saw to cut metal for the tract. A final polyurethane of the refinished bar top will be done later. For the benefit it will be displayed with hard plastic for protection. A final punch list of items to be finished will then be drawn up. Chris Nowak, Peter Weed, Caitlin Chadwick, and Sheila Rauch were warmly thanked.

Amy Dul reported that the audit is near completion and expected to be ready by the November deadline.

Amy Dul reported on the Dark House Experience to be produced by Tim Haskell. It will use the entire theatre. Four people will be able to enter at one time and each one will be accompanied by a guide. Each guest must be age 14 or older to enter and be fully vaccinated.

Coming up on Nov. 6, Maia Sharp will be performing with Hudson Lovell opening.

Chris Nowak announced that the old theater posters idea for the benefit have been changed to a slide show on flat screen TV. It will include montage of the Edwin Drood Kid show among other shows.

The next board meeting will be in early October and the hope is that we will be able to meet in the newly renovated concession space.

Sheila Rauch announced that the Program Committee will set a date to meet after the benefit.

At motion to adjourn was made, seconded, and passed by the board. At 10:40 AM the meeting was adjourned.

Respectfully submitted,

Kathy Plummer, Secretary